

**REGIONAL SCHOOL DISTRICT No. 16**  
**Board of Education Meeting**  
**July 12, 2023**

**BOARD MEMBERS PRESENT:**

		<u>Weighted Vote Per Member</u>
<i>Beacon Falls...</i>	Christine Arnold	.7
	Priscilla Cretella	.7
	Ben Catanzaro	.7
<i>Prospect...</i>	Robert Hiscox	1.3
	Roxann Vaillancourt	1.3
	Nazih Noujaim	1.3

**STAFF MEMBERS PRESENT:** Michael P. Yamin, Superintendent

**I. CALL TO ORDER**

The Board of Education Meeting was called to order at 7:00 p.m. at District Office, Prospect, CT.

**A. Pledge of Allegiance**

**B. Roll Call**

The roll was called and a quorum was present.

**C. Revision/Additions to Agenda Order**

**II. APPROVAL OF MINUTES**

June 7, 2023, Special Board of Education Meeting (Ex. I)

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to approve minutes of the June 7, 2023 Special Board of Education meeting (Ex. I) .

**ALL IN FAVOR** (weighted vote totals 6.0) **23-122**

**III. COMMENT**

**A. Town Officials**

**B. Public Comments** - *Note: Public Comment will be limited to five (5) minutes per speaker with a maximum of 45 minutes per subject. The BOE will not reply to comments made at a meeting.*

**IV. CORRESPONDENCE**

- Superintendent's Region 16 End of Year Report (EOY)  
This included specifics regarding the following; Academic performance, extracurriculars and summer maintenance work.
- Mrs. Michele Raynor, Bussing Coordinator's update on bussing dated June 14, 2023

## V. TREASURER'S REPORT

Mr. Yamin read the report as follows:

Balance in General Fund as of 7/12/23:	\$3,777,281.21
Tonight's invoices total:	\$1,408,514.52
General Fund:	\$1,357,320.32
Federal and State Grants:	\$7,140.88
Adult Ed, Other Grants, Athletic Fund:	\$1,303.32
Capital Non Recurring Project	\$42,750.00

## VI. EXEMPLARY PEOPLE, PROGRAMS and AWARDS

- Woodland Girls Softball Team State Champs two consecutive years.

## VII. REPORT OF SUPERINTENDENT

### A. Superintendent's Update

1. Administrative Retreat June 28 and June 29th at District Office.

This meeting was extremely productive and successful and an action plan was finalized for the District Strategic Plan.

2. Safe Haven update - sexual harassment update.

K-5 Curriculum in place, Safe Haven anticipated to present lessons per state mandate.

3. Basketball court at Long River Middle School.

Specifics were discussed, this will be moved forward with the PTO's involvement. BOE agreed to do the work now, this summer or hold off until next year, if necessary.

4. Soccer field renovation at WRHS (Mark Parrino) and WRHS gym floor update.

A walk through was completed, 3 companies were supposed to send pricing, only one company was capable of the work. The proposal was good but the yearly maintenance was excessive. With regards to the application sent to the state to bond a turf field, traditionally it needed to be part of a sports complex. If we are awarded the bond it will go to the Board for direction as to whether or not they will do a turf field. Mr. Yamin will go back to the company and come back with additional information. The gym floor is in good standing.

### B. Director of Finance and Business Operations Report

- 2023 House Bond Request Form- Mr. Yamin reviewed some specifics regarding this Form.

Mr. Yamin read Mr. DiLeone's report as follows: Greenleaf informed the Region that the medium projects were not awarded. Bids will open again in August and re-bidding is a possibility. Small project approvals that were received are good for 3 years. An application was submitted to the State House Bond Committee in hopes of receiving financial support for a turf field. One bid was received for athletic trainer services from Advanced Physical Therapy and negotiations took place. The Region has a long standing relationship with this company and this will be brought forward as an Action Item to approve their services.

**C. Action Items**

1. Act to hire Christopher Sutton, Physics Teacher for Woodland Regional High School for the 2023-2024 school year at MA +30, Step 12, \$97,600.00.

A MOTION was made by Nazih Noujaim and SECONDED by Priscilla Cretella to Christopher Sutton, Physics Teacher for Woodland Regional High School for the 2023-2024 school year at MA +30, Step 12, \$97,600.00.

**MOTION PASSED** (weighted vote totals 5.3) **23-123**  
*Ben Catanzaro abstained*

2. Act to approve WRHS out-of-country trip to Costa Rica for summer 2024.

A MOTION was made by Nazih Noujaim and SECONDED by Christine Arnold to approve WRHS out-of-country trip to Costa Rica for summer 2024.

**ALL IN FAVOR** (weighted vote totals 6.0) **23-124**

3. Act to award a three year contract for athletic trainer services to Advanced Physical therapy in the total amount of \$175,000.00. (3 year price)

A MOTION was made by Nazih Noujaim and SECONDED by Roxann Vaillancourt to award a three year contract for athletic trainer services to Advanced Physical therapy in the total amount of \$175,000.00. (3 year price)

**ALL IN FAVOR** (weighted vote totals 6.0) **23-125**

**VIII. OLD BUSINESS**

- WRHS Capital Improvement Project  
Waiting for Kaestle Boos in hopes that bid documents will be ready for the next meeting.

**IX. NEW BUSINESS**

- Communication with the community next year - open email enrollment for community.
- BOE monthly update to Citizen News.
- Elementary and middle school class trips.

**X. ITEMS for NEXT BOE AGENDA**

Recognize softball girls  
Discuss turf and soccer field

Mr. Hiscox requested a summary of the newer state laws and how they are being implemented into our curriculum. Mr. Yamin will have this for September.

**XI. INFORMATION ITEMS**

- Expenditure Report - June 2023

**XII. COMMITTEE REPORTS**

A. Personnel and Negotiations Committee

- B. Facilities and Transportation Committee:
  - Discuss financing for Woodland's gym floor
  - Revise FAQ Document
- C. Curriculum Committee:
- D. Policy Committee
- E. Public Communications
- F. Technology Committee
- G. Recognition Committee
- H. Liaisons:
  1. Schools
  2. Wellness Committee
  3. Professional Development Committee
  4. 2COM
- I. Parent Advisory Council:
- J. Interdepartmental Safety Committee

### **XIII. ADJOURNMENT**

A MOTION was made by Priscilla Cretella and SECONDED by Roxann Vaillancourt to adjourn the Board of Education meeting of July 12, 2023 at 7:56 p.m.

**ALL IN FAVOR** (weighted vote totals 6.0)

**23-126**

**DATE OF NEXT MEETING:** August 16, 2023, District Office, 7:00 p.m.

Board Secretary,

Christine Arnold

*These minutes are subject to Board approval.*

*Submitted by Kelly Rodriguez, Board Clerk*