

**NAUGATUCK VALLEY HEALTH DISTRICT**

**98 BANK STREET, SEYMOUR, CT**

**HYBRID BOARD OF DIRECTORS MEETING**

**Tuesday, June 13, 2023**

**BOARD MEMBERS PRESENT:** Tom Clifford, Thomas Carney, Barbara Dlugos, Rita Pelaggi, Jan Mizerski, Rosalie Averill, John Zikaras, Jean Jones, and Barbara Lombardi.

**ABSENT:** Adam Bronko, Chairman, Cady Lenart, Meghan Smith, and Justin Rompre.

**STAFF PRESENT:** Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

**BOARD RECORDING SECRETARY:** Betty King.

**I. Call to Order and Pledge of Allegiance**

Tom Clifford, called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited.

**II. Acceptance of Minutes of Board Meeting on May 9, 2023**

**20023-44** **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Minutes of the Hybrid Board Meeting of May 9, 2023, seconded by John Zikaras.

Discussion was held. The following corrections were made:

- Rosalie noted that the meeting was a hybrid meeting not fully virtual.
- Barbara L. noted that she was marked present but she was not in attendance.

All Ayes. Abstain - Barbara Lombardi, and Jan Mizerski.

**III. Correspondence**

None at this time.

**IV. Financial Report - Lisa McEachern, Business Manager**

The Financial Report for the month of May 2023 was reviewed and discussed.

**V. Chairman's Report – Adam Bronko**

None at this time.

**VI. Director's Report – Jessica Kristy**

The Director's Report was reviewed and discussed.

**VII. Committee Reports**

**a. Nominating Committee – Tom Clifford – Nomination of Board of Directors Chair, Vice-Chair, and Executive Committee for FY 2022-2023**

**2023-45** **ACTION TAKEN:** Motion made by Tom Clifford recommends the following nominations for FY 2023-2024 State of Officers of the Board of Directors:

*Chair: Adam Bronko (Naugatuck)*

*Vice-Chair: John Zikaras (Shelton)*

**The Executive Committee recommendation is:**

*Chair: Tom Clifford (Ansonia)*

*Adam Bronko, Board Chair (Naugatuck)*

*Rosalie Averill, Immediate Past Board Chair (Seymour)*

seconded by Jan Mizerski. All Ayes.

**VIII. Old Business**

**a. Re-appointment Medical Director, Clinic Administrator and Medical Staff**

**2023-46** **ACTION TAKEN:** Motion made by Rosalie Averill, re-appoint Dr. Frederick Browne, MD, MBA, FSHEA, FACP, as NVHD's Medical Advisor, Carissa Caserta, MPH, as Clinic Administrator, and Kristie D'Averso, RN as Medical Staff, seconded by John Zikaras. All Ayes.

**b. Resolution for Director to Sign Contracts for 2023-2024**

**2023-47**     **ACTION TAKEN:** Motion made by John Zikaras, to authorize the Director of Health, Jessica Kristy, and in her absence, Carissa Caserta, Assistant Director of Community Health and Acting Director, to sign grant contracts and amendments and to execute on behalf of Naugatuck Valley Health District other instrument as part of or incident to such contracts and amendments, effective immediately, and for Fiscal Year 2023-2024 including but not limited to, those with State Department of Public Health, the State Department of Social Services, other state and Federal agencies, private foundations, educational institutions, and other public health related programs, seconded by Rosalie Averill. All Ayes.

**IX. New Business**

None at this time.

**X. Adjournment**

**2023-48**     **ACTION TAKEN:** Motion made by John Zikaras, to adjourn the meeting at 7:32 pm, seconded by Rita Pelaggi. All Ayes.