



**Town of Beacon Falls  
Library Board of Trustees  
Meeting Minutes  
Date 04/16/24  
10 Maple Avenue  
Beacon Falls, CT 06403  
C/O Town Clerk  
(Subject to Revision)**

**Members Present:** Mary MacEachern (MM), David Dlugos (DD), Rebecca Rubino (RR) and Lauren Fennell (LF).

**Others Present:** Library Director, Elizabeth Setaro-Posick (ESP).

**Not Present:** Marion Zollo (MZ) and Annette Bosley-Boyce (ABB).

1. **Call to Order /Pledge of Allegiance:** The meeting was called to order at 7:02 p.m. by ESP followed by the Pledge of Allegiance.
2. **Review of the Agenda-** LF made a motion to approve the agenda, seconded by DD. Approved, all aye.
3. **Approval of Minutes** MM made a motion to approve the minutes, seconded by RR. Approved, all aye.
4. **Correspondence-** None.
5. **Public Comment-**None.
6. **Friends Report**
  - a. The Friends received \$500 from the Ion Bank Community Awards Program. They had a successful bread sale.
  - b. Give Local will take place on 4/24-4/25- The Friends are registered, and funds raised will be used towards Wonderbooks and early literacy books.
  - c. Save the Date-October 5, 2024-Pocketbook Bingo.
7. **Board of Selectman Report**
  - a. BOS are continuing with their budget workshops.
8. **Library Directors Report**
  - a. Service Reports
  - The library offered 23 programs in March for children, teens, adults, and families.
  - 413 patrons attended our programs, with highlights including:
    - Miss Maria's movement and music (attendance of 20)
    - Movie Night (attendance of 15)
    - Wood Sign Craft workshop (attendance of 15)
    - Submarine Talk presentation (attendance of 35)
  - Website visits increased by 116% in March.
  - Volunteer hours increased by 18%.
  - Homebound deliveries rose by 75%.
  - The library distributed over 100 free seed packets to patrons, encouraging gardening and learning.



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- Circulation trends were positive across multiple formats:
  - Increases in juvenile books, audiobooks, downloadable audiobooks, digital music downloads, digital video downloads, and eBooks.
- b. Financial Reports/Bills to be Paid- The library has expended 72% of its total budget for the year. The library also transferred \$843.90 from the computer line to the materials line.
- c. Approval for any Bills to be Paid- ACLB Membership in the amount of \$100.

DD made a motion to approve the ACLB Membership bill, LF seconded. Approved, all aye.

d. Other Library-Related News- The electricians and Novus (the town I.T.) have started working on the fiber for the library grant we received from the state. The grant will fund high-speed fiber connections to the Connecticut Education Network (CEN).

**9. Old Business**

- a. Elevator Update- The elevator has been repaired and is in working order.
- b. DECD Grant Update- The DECD grant was denied for the Community Center/Senior Center/Library Building. Natasha will be reapplying, and the Building Committee will still hold regular monthly meetings.
- c. Give Local: the library has made a goal of \$1500. Any funds raised will be used Wonderbooks and early literacy books.

**10. New Business**

**a. Election of Officers**

RR was nominated as Chair and DD was nominated as Vice Chair.

- RR accepted the nomination for Library Chair.

LF made a motion to appoint RR as Library Chair of Library Board of Trustees, seconded by MM. Approved, all aye.

- DD accepted the nomination for Vice Library Chair.

LF made a motion to appoint DD as Vice Chair, seconded by MM, Approved, all aye.



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b. Public Incentive Grant

The library received an incentive grant in the amount of \$1442. State aid funds must be used for general library purposes, which is defined in the State Statutes as all functions of a Public Library.

11. **Executive Session (if needed)**

12. **Announcements**-None.

13. **Adjournment**

RR made a motion to adjourn the meeting at 7:16 p.m. seconded by LF. Approved, all aye.

Respectfully submitted,

*Erin K. Moffat*

**Erin K. Moffat**  
*Clerk, Library Board of Trustees*