

NAUGATUCK VALLEY HEALTH DISTRICT

98 BANK STREET, SEYMOUR, CT

VIRTUAL BOARD OF DIRECTORS MEETING

Tuesday, April 11, 2023

BOARD MEMBERS PRESENT: Adam Bronko, Chairman, Tom Clifford, Thomas Carney, Barbara Dlugos, Rita Pelaggi, Rosalie Averill, John Zikaras, Jean Jones, Barbara Lombardi, and Justin Rompre.

ABSENT: Cady Lenart, Jan Mizerski, Meghan Smith.

STAFF PRESENT: Jessica Kristy, Director of Health, Carissa Caserta, Assistant Director of Community Health Services, Melanie Dokla, Assistant Director of Environmental Health Services, and Lisa McEachern, Business Manager.

BOARD RECORDING SECRETARY: Betty King.

I. Call to Order and Pledge of Allegiance

Adam Bronko, Chairman, called the meeting to order at 7:10 p.m. The Pledge of Allegiance was recited.

II. Acceptance of Minutes of Board Meeting on March 14, 2023

2023-32 **ACTION TAKEN:** Motion made by Tom Clifford, to accept the Minutes of the Board Meeting of March 14, 2023 seconded by. Rosalie Averill, All Ayes. Abstain - Barbara Lombardi.

III. Correspondence

None at this time.

IV. Financial Report – Lisa McEachern, Business Manager

The Financial Report for the month of February 2023 was reviewed and discussed.

V. Chairman's Report - Adam Bronko

None at this time.

VI. Director's Report – Jessica Kristy

The Director's Report was reviewed and discussed.

VII. Old Business

None at this time.

VIII. New Business

a. Discussion and possible action: Revised NVHD Food Code - Jessica Kristy, Director of Health

2023-33 **ACTION TAKEN:** I Rosalie Averill, move to accept the proposed revised Naugatuck Valley Health District Food and Food Establishment Code with the effective date of May 1, 2023. I further move that a public hearing be held on Wednesday, April 26th, 2023 at 4:30 PM in a hybrid format with both virtual and in-person options to allow for two weeks public notice, seconded by John Zikaras. All Ayes.

b. Acceptance of FY 2022-2023 Quarter 3 Environmental and Community Health Statics

2023-34 **ACTION TAKEN:** Motion made by Rosalie Averill, to accept the Quarter 3 Environmental and Community Health Statistics report, seconded by Tom Clifford. All Ayes.

Discussion occurred.

IX. Committee Reports

a. Facilities Committee

1. Executive Session: Discussion regarding 98 Bank Street, Seymour, CT 06483

2023-35 **ACTION TAKEN:** Motion made by Adam Bronko, to enter Executive Session to discuss 98 Bank Street, Seymour, CT at 7:58 pm, seconded by Rosalie Averill. All Ayes.

BOARD MEMBERS PRESENT: Adam Bronko, Rosalie Averill, Barbara Dlugos, Rita Pelaggi, Jean Jones, Tom Clifford, Justin Rompre, John Zikaras, Barbara Lombardi, and Thomas Carney.

Jess was invited in the Executive Session which started at 7:59 pm.

Adam ended the executive session at 8:50 pm.

2023-36 **ACTION TAKEN:** Motion made by Barbara Lombardi, to adjourn the meeting at 8:50pm, seconded by Rita Pelaggi. All Ayes.

Minutes respectfully prepared by Betty King, Recording Secretary, and submitted by Jessica Kristy, Director of Health. Subject to revisions at the next full Board of Director Meeting.